**MACE\* Panel - Referral Pathway for CSE\* & CCE\***

Consider completion of an Early Help Assessment. Register the Early Help with the Early Help Team

ALL medium or High Risk RFM’s to be sent to CE Coordinators CSEinbox@staffordshire.gov.uk they will then refer to the relevant MACE panel.

C22 CCE work available where a child is not open to or engaging with YOS. Medium/High risk CCE referrals should be sent for discussion at panel and will be forwarded to Catch22 promptly by CE Coordinators

**Families First CSE Coordinators**

Gareth Walker/Andrew Downing – **01785 277669** CSEinbox@staffordshire.gov.uk

**Catch22 – Missing, CSE / CCE Team**

Password protected secure emails may be sent to - For **CSE** catch22cse@catch-22.org.uk For **CCE** catch22cce@catch-22.org.uk or call 01782 237106

**YOT Prevention Referrals - Criminal Exploitation**

staffordshire-yot-prevention-east@staffordshire.gov.uk

staffordshire-yot-prevention-north@staffordshire.gov.uk

Consider a referral to Specialist Services available in your area (YOT Prevention can offer CCE work and Catch22 can offer CSE and CCE work)

C22 CCE work available where a child is not open to or engaging with YOS. Low risk CCE referrals can be sent to C22 directly.

Forward a copy of the RFM to the FF CE Coordinators (Gareth Walker or Andrew Downing) if you are unsure of the risk level or if there is both CSE and CCE identified Please send to CSEinbox@staffordshire.gov.uk for further advice. Securely save/store completed RFM as per your agency’s procedures – ‘Confidential Records’

**Complete CE\* Risk Factor Matrix – this can be requested from** **CSEinbox@staffordshire.gov.uk** **or available on SSCB website/Intranet**

**For Families First staff only:**

Ensure Team Admin/Team Manager have referred child to MACE panel when CE coordinators sent collections request.

**LOW RISK** Make a decision in respect of the most appropriate support. Consider making referral(s) to partner agencies which you are responsible for.

**MEDIUM & HIGH RISK**

Refer to First Response Team (all medium risk cases should consider an Early Help Assessment as minimum or if deemed to meet threshold, a safeguarding referral will be made).

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| STEP 1 |  | **Child Exploitation Concerns Raised** |
| STEP 2 |  | **Before MACE** |
| STEP 3 |  | **Attending MACE** |

**Ensure an updated copy of the CE RFM\* has been sent to all involved agencies AND ensure any actions from prior panels are completed.**

**Notify ALL agencies the child will be discussed at MACE including educations representatives.**

**If you are unable to attend, ensure a representative is attending on your behalf and can share an update of information required (see Step 3).**

**Accept/Decline the Calendar invite that will be sent to you.**

**Details of missing episodes**

**Locations of concern (hotspots, regular meeting areas etc)**

**Dates/Times of significant events**

**People of concern (Inc. nicknames, DOB, Address)**

**When attending MACE panel, it is important to gather as much intelligence as possible. Discussions will remain focused to exploitation specific concerns and will not replicate case management so please come prepared with any known information relating to the boxes on the right, this will all contribute to consideration for any disruption tactics.**

**\*CE= Child Exploitation CSE=Child Sexual Exploitation CCE= Child Criminal Exploitation**

**MACE=Multi-Agency Child Exploitation RFM= Risk Factor Matrix**

For further advice/guidance, please contact Gareth Walker or Andrew Downing (FF CE Coordinators)

or E-mail via: CSEinbox@staffordshire.gov.uk

**Details of any CP or criminal investigations (i.e. S47’s, No Further Action, disclosures)**

**Trafficking?**

**Associations (friendship group, family links, friends at risk of CE)**

**Identifying features (Inc. Registration plates, Phone numbers, places of work)**